

Preliminary Notice - Utah State Construction Registry

PO Box 510861

Salt Lake City, Utah 84151

(801) 983-0275 or (877) 9UT-EGOV

FAX: (800) 585-1534



SCR User Name or Account #

This Preliminary Notice is filed for State Construction Registry Project #

Note: A valid SCR Project #, a Building Permit #, or a Project ID # is required.

Project Information	Building Permit# or Project ID#:		Issuing Municipality	
	<input type="checkbox"/> Building Permit/Project ID Not Applicable		<input type="checkbox"/> Not Applicable	
	Original Contractor Name/DBA Name		Name of Person or Entity Furnishing Service:	
	Original Contractor Telephone		Telephone of Person or Entity Furnishing Service:	
	Name of Record or Reputed Owner of Project		Address of Person or Entity Furnishing Service	
	Project Address (or description of project location)		Name and Address of Person(s) or Entity that contracted with the claimant for furnishing the labor, service, equipment, or material:	
			Project Type: <input type="checkbox"/> Commercial <input type="checkbox"/> Residential	
	General Description of the work, service, equipment, or materials to be supplied:			
Filer Information	Filer Type: <input type="checkbox"/> Subcontractor <input type="checkbox"/> Supplier			
	Filer Name and Address:		Filer Telephone:	
	<input type="checkbox"/> Same as listed under SCR Account ID specified above.		Fax:	
			Email:	
Notifications	<input type="checkbox"/> I prefer not to receive notices concerning this filing.			
	List the email, postal address, or fax number of up to three persons to receive notifications concerning this project: Email notifications are no charge, physical address or fax notifications are each subject to a \$6.00 processing fee:			
	Address 1	Address 2	Address 3	
Payment	Processing Fee:	\$6.00	<input type="checkbox"/> I have an account on file with the SCR - Please bill me.	
	<input type="checkbox"/> Addresses X \$6.00	+	Credit Card #	Note: If you do not have a credit account established with the SCR program, you must include a valid credit card number for payment. Failure to provide payment will result in this notice being returned as not filed.
	Total Fees:		Expiration	
Self Protection Notice: You will receive a receipt for your filings. It is your responsibility to review the receipt for data accuracy. Inaccurate information could subject you to financial penalties, under U.C.A. Section 38-1-34, and/or the loss of your lien rights. If you have any corrections, please contact us immediately at scrsupport@utahinteractive.org . Terms and Conditions – Processing fees are due at the time of filing. All fees associated with the State Construction Registry are posted at the SCR web site: http://scr.utah.gov . Fees are non-refundable. Filings will be deemed “filed” when the designated agent receives a complete form and valid payment. Incomplete filings will be returned as not filed and corrections will be subject to an additional processing fee. The individual or entity filing this form assumes all liability for the completeness and accuracy of the form, and for it being “filed” within the time limits specified in Utah state law. Neither the state of Utah, the SCR, nor its designated agent is responsible for lost, late, or misdirected mail. The state of Utah, the SCR, and its designated agent specifically disclaim any liability for the timeliness and accuracy of any filings, including alternate filings submitted according to offline methods (for example, but not limited to, telefax and mail submissions). Complete terms and conditions are available at http://scr.utah.gov .				
Signature:		Title:		Date: